

The risk of an incident cannot be totally eliminated; therefore the Town of Yarmouth will take the following steps to help ensure the proper reaction to any situation.

- 1.0** Provide initial first aid training and refresher training.
- 2.0** Ensure the appropriate number of first aid trained individuals at each work place at all times.
- 3.0** Provide transportation to a medical facility for injured persons.
- 4.0** Provide fire extinguishers and first aid kits at each Town owned facility and for all Town owned vehicles and (where practical) equipment.
- 5.0** Provide training on fire extinguisher use.
- 6.0** Provide communications in the form of cell phones or radios.
- 7.0** Provide at each Town owned facility, especially remote sites, an adequate civic address sign.
- 8.0** Provide an emergency evacuation / fire response plan (where required) for all Town owned facilities.

**Clerk's Annotation for Official Policy Book**

Date of Adoption: March 17<sup>th</sup>, 2011

I certify that this "Emergency Preparedness Policy" was adopted by Council as indicated above.

Town Clerk:

Date: