

Town of Yarmouth
PARADE POLICY

Effective: August 11th, 2022
TOY 65



- 1.0** The Town of Yarmouth and Town Detachment of the RCMP reaffirm and implement the following parade rules for all parades occurring in the Town of Yarmouth.
- 2.0** Failure to adhere to the below rules and regulations could result in expulsion from a parade, cancellation of a parade and potentially hinder applications for future parades. Participants are advised to exercise due care at all times.
- 3.0** All parades must be held during the daylight hours and under adequate visibility conditions.
- 4.0** All parade routes are limited to a maximum of 2.5 kilometers in length.
- 5.0** **RESPONSIBILITIES OF THE ORGANIZER**
- 5.1** The organizer is responsible to apply for parade permit from the Traffic Authority.
- 5.2** The organizer is responsible for all claims and damages occurring during, or resulting from, the event.
- 5.3** Regardless of the size of the event, the Town of Yarmouth requires the parade organizer to provide proof of liability insurance. The organizers must carry and maintain a minimum of two (2) million liability insurance.
- 5.4** The organizer must have volunteers stationed along the parade route at a ratio of 6:1 (1 volunteer for every 6 parade entries).
 - a. Each volunteer must wear a class 2 level 2 Safety Vest Safety Vest. A limited supply of vests will be provided by the Town.
 - b. Vests are to be picked up and returned to Public Works.
 - c. Each volunteer must be well versed in the parade rules and monitor the entries to ensure the rules are being followed as the parade progresses.
- 5.5** The organizer must host a meeting prior to the parade date with parade entries to review the parade rules and discuss safety.
 - a. The organizer must inform the Traffic Authority of the date, time, and place in which the meeting will take place.
- 5.6** The organizer must ensure each parade entry has an appointed person of contact and that will sign off on the safety waiver and that they understand their responsibility for ensuring the below safety procedures are followed.
- 5.7** Parade organizer must provide a safe area and procedure for assembly (start) and disassembly (end) of the parade.

6.0 RESPONSIBILITIES OF EACH PARADE ENTRY

The ultimate responsibility for safety lies with each individual parade entry. Entries must comply with all the listed rules and responsibilities and must adhere to any relevant government regulations, safety codes, manufacturers' recommendations, and similar standards necessary to safely operate floats and equipment.

- 6.01** All parade entries and floats must be registered with the Parade Organizers and appoint one person as a contact. This person must sign off on the safety waiver and rules.
- 6.02** Each parade entry must have a representative present at the safety meeting organized by the Parade Organizers.
- 6.03** All parade entries must have current, valid liability insurance, inspection, and plates, and be driven by a properly licensed driver.
- 6.04** All entries must obey all applicable provisions of the Motor Vehicle Act.
- 6.05** All laws regarding distracted driving are still in effect, as per the Motor Vehicle Act: The use of handheld devices while operating a vehicle is prohibited.
- 6.06** All motorized parade entries must have two volunteer spotters, age 18 or older, to walk alongside their entry for the duration of the parade.
 - a. Each spotter must wear a Class 2 Level 2 Safety Vest. Some vests will be provided by the Town and the Parade Organizers. Vests will be collected at the end of the parade.
 - b. Spotters will watch their float for the duration of the parade to ensure rules are being followed by all participants.
 - c. Spotters will be positioned on the left and right sides of the float, on opposite ends (one near front, one near rear of float).
 - d. Spotters must be physically able to walk the full parade route.
 - e. Spotters must not wear any costumes that hinder visibility.
- 6.07** Once the parade has begun, no participant is permitted to get on or off a parade entry at any time for the duration of the parade.
- 6.08** Once the parade has begun, no entry may exit the parade route until the completion of the parade.
- 6.09** No entry is permitted to throw any items from a vehicle at any time during a parade.
- 6.10** Any entry with children on board must be accompanied by adults at a 6:1 ratio (1 adult for every 6 children)
- 6.11** No participant may have limbs dangling from a parade entry. Sitting on the tailgate or box of a truck is not permitted.
- 6.12** No participant may walk beside a float or motorized vehicle, but rather must walk in front or behind the vehicle. (Exception of this will be the 2 Spotters per entry)
- 6.13** No participant may approach the float, to retrieve items for example, once the parade starts.

- 6.14** Entries must follow pace set by lead vehicle and maintain safe distance between themselves and the entry ahead of them.
- 6.15** A maximum of 1 vehicle will be permitted per parade entry and must be decorated.
- 6.16** All entries must be decorated in some way to showcase theme of the parade (with the exception of Classic cars and those used for invited dignitaries.)
- 6.17** A float is not required for parade participation. Groups of individuals may walk in the parade if they wish.
- 6.18** The consumption of alcohol, cannabis or other illegal substances is strictly prohibited before and during the parade. Anyone suspected of being in violation of this policy or impaired by illegal or legal substances will be asked to leave immediately.
- 6.19** All mascots walking in the parade must have a handler walking with them.
- 6.20** No inappropriate music, including profanity, from the floats. Music should be family friendly.
- 6.21** Any running generators must have certified, tagged ABC Fire Extinguishers on board.
- 6.22** All floats carrying people must have appropriate body supports bolted to the float, such seatbelts, hand holds, or railings around the perimeter of the deck.
- 7.0 RESPONSIBILITIES OF THE VIEWING PUBLIC**
- 7.1** Do not stand or sit in the street during a parade.
- 7.2** Do not park along the parade route as it encourages the audience into the street to view the parades.
- 7.3** Do not attempt to cross the street in front of, or between, parade entries at any time.

Clerk's Annotation for Official Policy Book	
Date of Adoption: August 11 th , 2022	
I certify that this 'Parade Policy' was adopted by Council as indicated above.	
Town Clerk:	Date:

PARADE ENTRY SAFETY WAIVER & SIGN OFF

I, the undersigned, as the contact person for the parade entry representing my organization, listed below, have read and understand the Parade Rules. My organization agrees to follow all traffic laws and the rules and procedures of the Parade Organizers and the Town. My organization's entry has current, valid liability insurance and be driven by a properly licensed driver. My organization is aware that there are always risks associated with participating in a parade. Having knowledge of these risks, my organization hereby assumes all risk of injury, damage and liability arising from such activities.

Name of Contact: _____

Organization: _____

Phone Number: _____

Signature: _____

Date: _____