

1.0 Purpose

The purpose of this policy is to establish a respectful and consistent process for the flying of flags, and to establish the standards for processing requests related to flag flying.

2.0 Responsibility

The Mayor or his/her designate will be authorized to order the raising or lowering of flags. The Town of Yarmouth reserves the right to choose which flags may or may not be flown.

2.1 Flags will not be raised:

- which display inappropriate or offensive matter;
- which support discrimination, hatred, violence or prejudice;
- for political parties or political organizations;
- for religious organizations, events or celebrations;
- where the intent is contrary to Town policies or bylaws;
- where the intent is for profit-making purposes; or
- where the attempt is to influence government policy.

3.0 Procedure

Flags will be displayed in accordance with the guidelines set out in the “Flag Etiquette in Canada” guide provided by the Department of Canadian Heritage.

4.0 Half-Masting

Flags at all Town facilities will be lowered to half-mast to recognize a period of official mourning or to commemorate significant dates. The half-masting of flags applies to all municipal properties that have flagpoles. The Town will fly its flags at half-mast upon receiving notification of the death of any of the following individuals:

- Her Majesty the Queen and members of the Royal Family
- A past or present Governor General of Canada
- A past or present Prime Minister of Canada
- A past or present Lieutenant Governor of Nova Scotia
- A past or present Premier of Nova Scotia
- The Local Member of the House of Commons, or a Local Member of the Provincial Legislature

- A past or present Mayor or Member of Council
- Any actively employed Staff Member of the Town
- Any RCMP Officer killed in the line of duty
- A resident of Yarmouth, who is a member of the Canadian Armed Forces, killed while deployed on operations
- Any other prominent public figure as determined by the Mayor
- Remembrance Day (November 11th)

5.0 Requests

All requests must be submitted in writing and include the following information;

- a. Name of Organization
- b. Contact Information
- c. Requested event/occasion
- d. Date or time period of request
- e. Explanation or purpose of the event/occasion

6.0 Location

Any courtesy flag being flown will replace the Town of Yarmouth flag in front of Town Hall, located at 400 Main Street.

- 6.1** If there is a request to fly more than one courtesy flag at one time, the second request shall be flown at the poll located at 115 Water Street.

Clerk's Annotation for Official Policy Book

Date of Adoption: July 8th, 2021

I certify that this 'Flag Policy' was adopted by Council as indicated above.

Town Clerk:

Date: