

Re: Town of Yarmouth Heritage Property Incentive Program

Dear Property Owner,

Council is once again offering the Town Heritage Incentive Program in which Municipally Registered Heritage Properties located within the Town of Yarmouth are eligible for matched financial support for exterior conservation work.

This is an annual program in which owners of Town Registered Heritage Properties may apply for 50% cost sharing support from the Town to aid in exterior renovations to their property to an annual maximum of \$2 000.

This program will be administered by the Town's Heritage Advisory Committee. Council has dedicated \$7 000 annually to be distributed for this program. Property owners may apply for cost sharing support once per year and up to twice in any five (5) year period.

An application form is attached for your convenience. We hope you will apply for the program. Due to limited funds, not all applications may receive approval. Priority will be given to applications:

- For the preservation and restoration of historical structural and weatherproofing elements over cosmetic improvements;
- For publicly visible features;
- And/or Supported by a Building Conservation Plan that has been prepared by an Architect, Building inspector, Engineer or other qualified restoration professional.

Should you have any questions please contact Janet Watson, Heritage Officer (902) 742-2521.

Sincerely,

**Janet Watson**  
**Heritage Officer**  
400 Main Street, Yarmouth NS B5A 1G2  
Tel: 902-742-2521  
Fax: 902-742-6244  
Email: [ap@townofyarmouth.ca](mailto:ap@townofyarmouth.ca)  
Web: [www.townofyarmouth.ca](http://www.townofyarmouth.ca)

\*\* Please be aware that this program only applies to non-income generating residential properties. Therefore Rental, Bed and Breakfast operations, Business operations and Home Based Business properties are not eligible to apply.

# TOWN OF YARMOUTH MUNICIPAL HERITAGE INCENTIVE PROGRAM

## APPLICATION FORM

The Town of Yarmouth is offering an incentive program to assist owners of Municipally Registered Heritage Properties with exterior conservation work. This is a 50% cost-sharing program in which the Town will match investments made by the property owner up to a maximum of \$2000. Eligible property owners are welcome to apply, applications will be reviewed by the Town's Heritage Advisory Committee.

## CONTACT INFORMATION

Please provide the contact information for the owner of the property applying for the Heritage Incentive Program

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First Name:

Last Name:

Home Phone Number:

Alternative Phone Number:

E-mail

## PROPERTY INFORMATION

Please answer the following for the property applying for the Heritage Incentive Program

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1) Address:

Yarmouth, Nova Scotia

Postal Code:

Is this property currently registered as a heritage property with the Town of Yarmouth?

Yes  
No  
Unknown

Is this property in good standing with the Town of Yarmouth?

Yes  
No  
Unknown

Is this property used solely as a non-income generating residential use?

Yes  
No  
Unknown

# PROPOSED EXTERIOR CONSERVATION WORK

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Total cost of proposed work  
(Estimate #1):

Name of Contractor or  
Construction Company  
(Estimate #1)

Does this company  
have experience  
with conservation  
work?  
(Estimate #1)

Yes  
No  
Unknown

Total Cost of proposed work  
(Estimate #2)

Name of Contractor or  
Construction Company  
(Estimate #2)

Does this  
Company have  
experience  
with  
conservation  
work?  
(Estimate #2)

Yes  
No  
Unknown

Does the proposed work include  
preservation work to the  
following elements?  
(check all that apply)

Deteriorating Windows & Doors  
Cladding  
Roofing  
Foundation  
Cornices  
Moldings  
Architectural Trim  
Other Significant Features

Does the proposed work include  
replacement of features that are  
beyond repair for the following  
elements?  
(check all that apply)

Architectural Features  
Deteriorating Doors & Windows  
Cladding  
Roofing  
Cornices  
Molding  
Architectural Trim  
Other Significant Features

Does the proposed work include restoration of features which have been lost but which the appearance can clearly be determined from physical evidence for any of the following elements?  
(check all that apply)

Architectural Features  
Bay Windows  
Cornices  
Dormers  
Towers  
Other Significant Features

Please describe the proposed conservation work in greater detail

Pictures of the property and areas of proposed work can be found attached to this application

Yes  
No

Two (2) contractor quotes for the proposed conservation work with details of project can be found attached

Yes  
No

A concept sketch of the proposed conservation work can be found attached

Yes  
No

**PLEASE RETURN THIS APPLICATION FORM WITH SUPPORTING MATERIALS TO:**

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Janet Watson  
Heritage Officer  
400 Main Street,  
Yarmouth, NS  
B5A 1G2