

Town of Yarmouth Building / Development APPLICATION

Application Only – Please Print in Pen (including drawings)

<i>Application Type:</i>	✓
Development / Sign Permit	<input type="checkbox"/>
Building Permit	<input type="checkbox"/>
Demolition Permit	<input type="checkbox"/>
Occupancy Permit	<input type="checkbox"/>
Vendor License	<input type="checkbox"/>

LAND OWNER INFORMATION:

Owner Name: _____
 Address: _____
 Postal Code: _____ Res. Tel: _____ Bus. Tel: _____ Cell: _____
 Email: _____

APPLICANT / LEASEHOLDER INFORMATION:

As above **OR** Applicant / Agent Name: _____ Authorization Attached
 Address: _____ Postal Code: _____
 Res. Tel: _____ Bus. Tel: _____ Cell: _____
 Email: _____

When permit is ready:

MAIL CALL EMAIL
(Permit is mailed if not indicated or if not picked up 1 week after call)

JOB SITE CIVIC ADDRESS: _____

CONTRACTOR: Owner Applicant **OR** Contractor Name: _____
 Address: _____ Postal Code: _____
 Tel: _____ Cell: _____ Email: _____

LOT / STRUCTURE USE:

Present Use of Land and Existing Structure(s): _____

 New Use of Land or New Construction(s): _____

(Please attach additional information and sketches as required to this Application)

Size of Structure / Sign _____ Describe New Business Sign(s): _____

 Number of Dwelling Units _____ **Total Cost of Construction (s): \$** _____
 Total Square Footage (Each Floor): _____

I hereby certify that I am the owner / duly authorized agent (authorization from owner attached) of the land on which this building / development is proposed and make application for Permit (s) as set out.

Date _____ PRINT NAME Owner / Authorized Agent _____ SIGNATURE Owner / Authorized Agent _____

APPLICATION FEES / AUTHORIZATION:

No Application will be processed without all required information and fees paid. Fees are HST exempt. No work shall commence until permit(s) are issued. There is no charge for a Development Permit. A plan review with the Building Official is required before a permit will be issued.

*Minimum \$10 non- refundable fee as indicated below.

** Deposit of \$200 (only required with existing hook ups to Town Services) will be refunded after capping and required inspections by the Public Works Department.

Office Use Only		
Site Location : _____		
Permit Type	Calculation	Total Fee
Development Permit	No Charge	\$0
Residential Building Permit	Total Value: x 10¢ per sq.ft	\$
Commercial Building Permit	Total Value: x 20¢ per sq.ft.	\$
Accessory Buildings: and other sheds, decks, shell storage, garages, barns, other farm, forestry, or fishing buildings not designed for human occupancy.	Total Value: x 10¢ per sq.ft	\$
All Alterations or Repairs	\$4 per \$1,000 of estimated value of construction.	\$
Building Permit Renewal	\$25	\$
Demolition Permit	\$200** + \$50 + \$10* Original Permit #:	\$
Occupancy Permit	\$25 + \$10* Original Permit #:	\$
Occupancy Permit with no Building Permit	\$40 + \$10*	\$
TOTAL:		\$
<input type="checkbox"/> Sewer and/or Water Entry Approval: _____ Date: ___/___/___ <div style="text-align: center;">(Town Engineer) mm/ dd / yy</div>		
<input type="checkbox"/> Street Access Approval Required: _____ Date: ___/___/___ <div style="text-align: center;">(Town Engineer) mm/ dd / yy</div>		
Comments: _____		

TOWN OF YARMOUTH

400 Main Street, Yarmouth, NS, B5A 1G2 Website: www.townofyarmouth.ca
 Main Tel: (902) 742-1505, Fax: (902) 749-1474

Building Official Cell: (902) 749-8808, Email: buildinginspector@townofyarmouth.ca
Development Officer Tel: (902) 742-1505, Email: development@townofyarmouth.ca

Planning Guidelines Link - <https://www.townofyarmouth.ca/building-permits.html>

Commercial Permit Process Link - <https://www.townofyarmouth.ca/281-commercial-permit-process-checklist.html>

Residential Permit Process Link - <https://www.townofyarmouth.ca/282-residential-permit-process-checklist.html>