

**REQUEST FOR REGISTRATION AS A
MUNICIPAL HERITAGE PROPERTY**

To the Heritage Advisory Committees of the Town and Municipality of Yarmouth:

I/We _____

hereby make application to have the building/site/monument described below registered as a Municipal Heritage Property:

The building/site/monument located at: _____
(civic / street address)

known as _____
(residence of / church / hall / other)

and currently owned by _____
(owner's name(s))

I/We believe this property to be qualified as a Municipal Heritage Property for the reason(s) cited as number(s) _____ and _____ in the following list of criteria for selection. (To be eligible for Municipal Heritage Property registration, a building/site/monument must first qualify by reason of one or more of the following):

1. Its construction predates 1935. (This includes buildings, monuments or burial grounds). However, any building, regardless of its age, can be considered for registration.
2. It is associated with one or more persons of local significance.
3. It is associated with groups, organizations or institutions of local significance.
4. It is associated with a theme or event in local history or is typical of an era.
5. It provides an example of a particular architectural style of building technique.
6. It is associated with a notable architect, master builder or engineer.
7. It is an outstanding landmark fundamentally inseparable from the public's perception of Yarmouth's heritage.
8. Other (please specify)

Note: a property may be considered worthy of registration even though it does not meet the above selection criteria.

Signed: _____
(name)

(mailing address)

(phone number)

(date)

Signed: _____
(name)

(mailing address)

(phone number)

(date)

(If applying on behalf of a group, two signature are required.)

In order to process the application to register your home/building as a Municipal Heritage Property, the following information is requested:

1. A copy of your deed. (It can be photocopied, at no charge, at the Heritage office.)
2. An abstract of the title search from your lawyer (if you have purchased the property within the past ten years), or a list of as many of the previous owners and occupants as you can provide.
3. A summary of the known history of the property (ie. what you know about it, and anything more you can find out from neighbours or previous owners, etc. This might include newspaper clippings, information about previous owners and/or occupants, or stories about any special or unusual events which may have taken place there.)
4. Photographs of the building (which will be returned to you). Old photos are especially helpful, if available, but recent photos are also helpful.
5. A summary of any physical changes which have been made to the exterior of the building (e.g. - windows, doors, roof or cladding changes, any additions or removals of parts of the building including eaves, doors, windows, trim elements, etc.)