



## **POLICY STATEMENT**

### **OCCUPATIONAL HEALTH AND SAFETY POLICY**

**Date Approved:** March 9, 2000

**Effective Date:** March 9, 2000

**Date Amended:**

#### **POLICY**

It will be the policy of the Town of Yarmouth, to the extent that is possible, to ensure that the health and safety of all municipal employees are considered in all aspects of its operation.

#### **1.0 Specific Objectives**

1.1 The objectives of this policy are to:

- a) Ensure that municipal employees are working in a safe and healthy working environment;
- b) Ensure that employees are aware of the procedures and responsibilities regarding health and safety policies; i.e., correct utilization of equipment, proper job instruction, frequent review of working practices in order to assess health and safety factors, and appropriate levels of supervision.

#### **2.0 Definitions**


- a) **Safety** is defined as those activities involved in minimizing the risk of injury to an employee.
- b) **Occupational health** is defined as those matters which deal with the relationship between an employee's health and his occupation.
- c) **Hygiene** is defined as those matters which deal with the minimization of occupational exposure to chemicals or physical stress.

### 3.0 Responsibilities

3.1 The Council will:

- (a) ensure the health and safety of persons at or near the workplace;
- (b) provide and maintain equipment, machines, materials or things that are properly equipped with safety devices;
- (c) provide such information, instruction, training, supervision and facilities as are necessary to the health or safety of the employees;
- (d) ensure that the employees, and particularly the supervisors and foremen, are made familiar with any health or safety hazards that may be met by them at the workplace;
- (e) ensure that the employees are made familiar with the proper use of all devices, equipment and clothing required for their protection; and
- (f) conduct the employer's undertaking so that employees are not exposed to health or safety hazards as a result of the undertaking;
- (g) consult and co-operate with the Joint Occupational Health and Safety Committee.
- (h) co-operate with any person performing a duty imposed or exercising a power conferred by the Occupational Health and Safety Act or the regulations;
- (i) provide such additional training of committee members as may be prescribed by the regulations;
- (j) comply with the Occupational Health and Safety Act and the regulations and ensure that employees at the workplace comply with the Act and the regulations;

Signed: \_\_\_\_\_



Date: \_\_\_\_\_

*March 18, 20 11*