



Town of Yarmouth Maintenance Program Policy

Date Approved: August 19, 2010

Date Effective: August 19, 2010

Revised:

It is the policy of the Town of Yarmouth to maintain all tools, equipment, vehicles, facilities and structures in a condition that will maximize the safety of all personnel.

To accomplish this, a "Maintenance Program" shall be maintained and shall include the following components:

- Adherence to applicable regulations, standards, guidelines and manufacturers specifications.
- Effective removal of defective tools, equipment or vehicles from services.
- Services of appropriately qualified maintenance personnel.
- Scheduling and documentation of all maintenance work.

The supervisor shall be responsible for the application of the program in his/her area of responsibility.

Signed: _____

Date: March 18, 2011